

PROGRAM INSTALLATION INSTRUCTIONS

Before you can install program files, you must find the diskette labeled **Install/Learn/Utilities 1** (printed in large letters) that came with your original WordPerfect 5.1 package when you first installed WordPerfect. Find that diskette and follow the instructions below.

To install program files,

- 1** Insert the Install/Learn/Utilities 1 diskette into drive A.
- 2** Exit or quit all programs and go to a DOS prompt.
- 3** When you're at a DOS prompt (for example, **C>**), type **a:install** and press **Enter**.
- 4** Answer the on-screen prompts until the Installation menu appears.
- 5** Select **Update (5)**.
- 6** If necessary, change the names of the drives from where and to where you want to copy the new program files. If the name of a drive is correct, press **Enter**.

(See other side)

The Install: Update screen appears.

- 7** Select the type of files you want to install. For example, select **Program (1)** to install the WordPerfect Program.
 - 8** Answer the prompts on the screen while providing directory or drive names and pressing **Enter**. When WordPerfect asks you to insert a master diskette, “master” refers to the diskettes that came with these instructions.
 - 9** Repeat steps 6 and 7 until you have installed all the files you want.
 - 10** When you are finished, select **Exit (7)** to exit the Installation program.
- Your program files are now installed and ready to use.

PRINTER INSTALLATION INSTRUCTIONS

Before you can install printer files, you must find the diskette labeled **Install/Learn/Utilities 1** (printed in large letters) that came with your original WordPerfect 5.1 package when you first installed WordPerfect. Find that diskette and follow the instructions below.

To install printer files,

- 1** Insert the Install/Learn/Utilities 1 diskette into drive A.
- 2** Exit or quit all programs and go to a DOS prompt.
- 3** When you're at a DOS prompt (for example, **C>**), type **a:install** and press **Enter**.
- 4** Answer the on-screen prompts until the Installation menu appears.
- 5** Select **Printer (4)**.
- 6** If the Printer 1 diskette came with these instructions, insert it into drive A and press **Enter**.

or

If you received a Printer diskette numbered 5 or greater, insert it into drive A and press **Enter**.

(See other side)

A list of printers appears along with several instructions.

- 7** If you don't see your printer listed, press **Page Down** (PgDn) until the name of your printer appears on the list. **NOTE:** The numbers next to the printer names do not change when you press Page Down.
- 8** Type the number that is next to the name of the printer you want to install, press **Enter** and follow the on-screen prompts until the words “Helps and Hints” appear at the top of the screen.

The Helps and Hints screen contains information pertaining to your printer.

- 9** Press any key to exit and complete the printer installation.
- 10** Start WordPerfect the way you normally do.
- 11** Press **Print** (Shift-F7) to display the Print menu. Choose **Select Printer (s)** to display the Print: Select Printer screen.
- 12** Highlight the printer that you just installed and press **Enter** to select the new printer.

Your printer files are now installed, selected, and ready to use.